



Bonner County

Board of Commissioners

Dan McDonald

Steve Bradshaw

Jeff Connolly

MINUTES FOR THE BONNER COUNTY BOARD OF COMMISSIONERS' MEETING

December 14, 2021 – 9:00 A.M.

Bonner County Administration Building
1500 Hwy 2, Suite 338, Sandpoint, ID

On Tuesday, December 14, 2021 the Bonner County Commissioners met for their regularly scheduled meeting with Commissioners McDonald, Connolly & Bradshaw. Commissioner McDonald called the meeting to order at 9:00 a.m. The Invocation was presented by Bud McConaughy and the Pledge of Allegiance followed.

ADOPT ORDER OF THE AGENDA

Commissioner Bradshaw made a motion to adopt the order of agenda as presented. Commissioner McDonald stepped down from the Chair and seconded the motion. All in favor. The motion passed.

PUBLIC COMMENT – Kendra Martin spoke regarding bills & legislative orders, encouraged the BOCC to reject federal funding. Susan Drumheller, representative of Project 7B, requested that the motions to reconsider on Clagstone be placed on the business meeting agenda. Doug Patterson gave the Road & Bridge department kudos. Todd Engel wished to reiterate the comments Kendra Martin made. Maureen Patterson spoke in regards to planning issues.

CONSENT AGENDA – Action Item

- 1) Bonner County Commissioners' Minutes for December 7, 2021
- 2) Liquor Licenses: Village Kitchen, Priest River, ID; Kings, Priest River, ID; Waterfront Express, Sandpoint, ID; Eichardt's Pub Grill & Coffee, Sandpoint, ID; Sandpoint Lodge #1376 BPOE & Elks Golf Course, Ponderay, ID; Tye Coffee Company, Priest River, ID; Laclede Store, Laclede, ID; Schweitzer Mountain Resort, Sandpoint, ID
- 3) Invoices Over \$5K: Sheriff (2)
- 4) Plats for Approval: West Ledges View File #MLD0091-21, West Slough View File #MLD0128-21

Commissioner Bradshaw made a motion to approve the Consent Agenda as presented. Commissioner McDonald stepped down from the Chair seconded the motion. All in favor. The motion passed.

CLERK – Michael Rosedale

- 1) Action Item: Discussion/Decision Regarding FY22 Claims Batch #5 \$900,632.87 & Demands in Batch #5 \$594,956.18; **Totaling \$1,495,589.05**

Commissioner Bradshaw made a motion to approve payment of the FY22 Claims and Demands in Batch #5 Totaling \$1,495,589.05. Commissioner McDonald stepped down from the Chair and seconded the motion. All in favor. The motion passed.

- 2) Action Item: Discussion/Decision Regarding FY22 EMS Claims Batch #5 \$25,703.21 & Demands in Batch #5 \$1,212.56; **Totaling \$26,915.77**

Commissioner Bradshaw made a motion to approve payment of the FY22 EMS Claims in Batch #5 Totaling \$26,915.77. Commissioner McDonald stepped down from the Chair and seconded the motion. All in favor. The motion passed.

FAIR – Darcey Smith

- 1) Action Item: Discussion/Decision Regarding Commitment Letter, Tractor Purchase, Columbia Bank Financing

Commissioner Bradshaw made a motion to approve and sign the Commitment Letter for Columbia Bank for the purchase of one new Kubota Tractor MS-091HDC12-1, VIN KBUM4DDCHL8L57117 in the amount of \$65,801. This Tractor will be 100% paid for out of the Fairgrounds account. The Fairgrounds will pay \$21,933 at closing, and the Fairgrounds will finance the remaining \$43,868. Commissioner McDonald stepped down from the Chair and seconded the motion. All in favor. The motion passed.

- 2) Action Item: Discussion/Decision Regarding Lease, Tractor Purchase, Columbia Bank Financing
Commissioner Bradshaw made a motion to approve and sign the Lease agreement with Columbia Bank for the purchase of one new Kubota Tractor MS-091HDC12-1, VIN KBUM4DDCHL8L57117 in the amount of \$65,801. This Tractor will be 100% paid for out of the Fairgrounds account. The Fairgrounds will pay \$21,933 at closing, and the Fairgrounds will finance the remaining \$45,827.58. Commissioner McDonald stepped down from the Chair seconded the motion. All in favor. The motion passed.

EMERGENCY MANAGEMENT – Bob Howard

- 1) Action Item: Discussion/Decision Regarding 2021 EMPG Grant Award #21EMPG017; **\$32,621.96 County Match**

Commissioner Bradshaw made a motion to accept the Idaho Office of Emergency Management 2021 Emergency Management Performance Grant Award # 21EMPG017 in the amount of \$32,621.96 with a county match of \$32,621.96 and allow the Chairman to sign. Commissioner McDonald stepped down from the Chair and seconded the motion. All in favor. The motion passed.

- 2) Action Item: Discussion/Decision Regarding 2021 EMPG Grant Award #21EMPG017, Appointing Grant Administrator; **Resolution**

Commissioner Bradshaw made a motion to approve Resolution #2021-119 authorizing the Director of Emergency Management to manage, prepare, sign and submit reports for 2021 Emergency Management Performance Grant Award # 21EMPG017 in the amount of \$32,621.96 with a county match of \$32,621.96. Commissioner McDonald stepped down from the Chair and seconded the motion. All in favor. The motion passed.

SHERIFF – Daryl Wheeler

- 1) Action Item: Discussion/Decision Regarding Canon Lease Contract, Sheriff's Office; **\$164.00 monthly**
Commissioner Bradshaw made a motion to approve the lease between Bonner County Sheriff's Office and Canon Solutions America Inc. for 60 months and sign the contract administratively. Commissioner Connolly seconded the motion. All in favor. The motion passed.

- 2) Action Item: Discussion/Decision Regarding Canon Lease Contract, Jail; **\$167.00 monthly**
Commissioner Bradshaw made a motion to approve the lease between Bonner County Jail and Canon Solutions America Inc, for 60 months and sign the contract administratively. Commissioner McDonald stepped down from the Chair seconded the motion. All in favor. The motion passed.

JUSTICE SERVICES – Ron Stultz

- 1) Action Item: Discussion/Decision Regarding Juvenile Justice 20/21 Annual Financial Report
Commissioner Bradshaw made a motion to approve the Juvenile Justice 20/21 Annual Financial Report for Bonner County to the Idaho Department of Juvenile Corrections as prepared by the Bonner County Auditor's Department. Commissioner McDonald stepped down from the Chair and seconded the motion. All in favor. The motion passed.

- 2) Action Item: Discussion/Decision Regarding Juvenile Justice 20/21 Annual Report to Idaho Department of Juvenile Corrections

Commissioner Bradshaw made a motion to approve the Bonner County Justice Services Juvenile Justice 20/21

Annual Report to the Idaho Department of Juvenile Corrections as prepared by Justice Services. Commissioner McDonald stepped down from the Chair and seconded the motion. All in favor. The motion passed.

PROSECUTOR – Louis Marshall

- 1) Action Item: Discussion/Decision Regarding Unanticipated Revenue, Victim Advocate Services Team;
Resolution

Commissioner Bradshaw made a motion to approve Resolution #2021-120 attached to this memo opening the budget and distributing donations to VAST as discussed. Commissioner McDonald stepped down from the Chair and seconded the motion. All in favor. The motion passed.

BOCC – Jessi Webster

- 1) Action Item: Discussion/Decision Regarding Appointment of Fire Commissioners, Westside Fire District
Commissioner Bradshaw made a motion to approve the appointment of the two fire commissioners, Guy Lothian to Westside Subdistrict 1 and Cindy Marx to Westside Subdistrict 2. Commissioner McDonald stepped down from the Chair seconded the motion. All in favor. The motion passed.

- 2) Action Item: Discussion/Decision Regarding Appointment of Fire Commissioners, Sagle Fire District
Commissioner Bradshaw made a motion to approve the appointment of two fire commissioners, Jim Woodward & Tom Trulock, to the Sagle Fire District, Subdistricts One & Five. Commissioner McDonald stepped down from the Chair and seconded the motion. All in favor. The motion passed.

At 9:47 a.m. the meeting was recessed.

At 9:53 a.m. the meeting was reconvened.

EXECUTIVE SESSION – Human Resources

- 1) Executive Session under Idaho Code § 74-206 (1) (A) Hiring with Human Resources
Action Item: Discussion/Decision Regarding Hiring

At 9:53 a.m. Commissioner Bradshaw made a motion to go into Executive Session under Idaho Code § 74-206 (1) (A) Hiring. Commissioner McDonald stepped down from the Chair and seconded the motion. Roll Call Vote: Commissioner McDonald – aye. Commissioner Connolly – aye. Commissioner Bradshaw – Aye. All in favor. The motion passed.

The meeting was reconvened at 9:58 a.m.

EXECUTIVE SESSION – Human Resources

- 1) Executive Session under Idaho Code § 74-206 (1) (B) Personnel with Human Resources
Action Item: Discussion/Decision Regarding Personnel

At 9:58 a.m. Commissioner Bradshaw made a motion to go into Executive Session under Idaho Code § 74-206 (1) (B) Personnel. Commissioner Connolly seconded the motion. Roll Call Vote: Commissioner McDonald – aye. Commissioner Connolly – aye. Commissioner Bradshaw – Aye. All in favor. The motion passed.

The meeting was reconvened at 10:01 a.m.

EXECUTIVE SESSION – Human Resources

- 1) Executive Session under Idaho Code § 74-206 (1) (D) Records Exempt with Human Resources
Action Item: Discussion/Decision Regarding Records Exempt

At 10:01 a.m. Commissioner Connolly made a motion to go into Executive Session under Idaho Code § 74-206 (1) (D) Records Exempt. Commissioner Bradshaw seconded the motion. Roll Call Vote: Commissioner McDonald – aye. Commissioner Connolly – aye. Commissioner Bradshaw – aye. All in favor. The motion passed.

The meeting was reconvened at 10:05 a.m.

Commissioner Bradshaw made a motion to approve the contract with 1099 fire. Commissioner McDonald stepped down from the Chair and seconded the motion. All in favor. The motion passed.

EXECUTIVE SESSION – Prosecutor

1) Executive Session under Idaho Code § 74-206 (1) (F) Litigation with Prosecutor

Action Item: Discussion/Decision Regarding Litigation

No litigation ES was needed

Commissioner McDonald adjourned the meeting at 10:07 a.m.

The following is a summary of the Board of County Commissioners
Special Meetings, (including Tax Cancellations, Assistance Meetings/Admin and other) Executive Sessions,
Emergency Meetings and Hearings held during the week of December 7, 2021 – December 13, 2021
Copies of the complete meeting minutes are available upon request.

On Wednesday, December 8, 2021 a Tax Deed Auction was held pursuant to Idaho Code §74-204 (2).

On Wednesday, December 8, 2021 a Planning Hearing was held pursuant to Idaho Code §74-204 (2). Commissioner Connolly made a motion to approve project FILE ZC0034-21, zone change from Agricultural/Forestry 20-acre to Agricultural/Forestry 10-acre, finding that it is in accord with the Bonner County Comprehensive Plan and the Bonner County Revised Code as enumerated in the following conclusions of law, and based upon the evidence submitted up to the time the Staff Report was prepared, and testimony received at this hearing. I further move to adopt the findings of fact and conclusions of law as set forth in the Staff Report (or as amended during this hearing) and direct planning staff to draft written findings and conclusions to reflect this motion and transmit to all interested parties. The decision is based upon the evidence submitted up to the time the Staff Report was prepared and testimony received at this hearing. This action does not result in a taking of private property. Commissioner McDonald stepped down from the Chair and seconded the motion. All in favor. The motion passed. Commissioner Connolly made a motion to approve an Ordinance of Bonner County, Idaho, the number to be assigned, citing its authority, and providing for the amendment of the Official Zoning Map of Bonner County by the reclassification of lands located in Section 17, Township 57 North, Range 5 West Boise Meridian, Bonner County, Idaho Agricultural/Forestry 20-acre to Agricultural/Forestry 10-acre, and providing for an effective date. I further move to authorize the Chair to sign the official supplementary zoning map upon publication of the ordinance. Commissioner seconded the motion. Roll Call Vote: Commissioner McDonald – Aye. Commissioner Connolly – Aye. The motion passed. Commissioner Connolly made a motion to approve project FILE ZC0035-21, requesting a Zone Change from R-10 to R-5 on 19.55 acres of unplatted land, located off Blue Sky Road in Section 30, Township 56 North, Range 2 West, Boise Meridian, Idaho, finding that it is in accord with the general and specific objectives of the Bonner County Comprehensive Plan and Bonner County Revised Code as enumerated in the following conclusions of law, and based upon the evidence submitted up to the time the Staff Report was prepared and testimony received at this hearing. I further move to adopt the findings of fact and conclusions of law as set forth in the Staff Report (or as amended during this hearing) and direct planning staff to draft written findings and conclusions to reflect this motion and transmit to all interested parties. This action does not result in a taking of private property. Commissioner McDonald stepped down from the chair and seconded the motion. All in favor. The motion passed. Commissioner Connolly made a motion to approve an Ordinance of Bonner County, Idaho, the number to be assigned, citing its authority, and providing for the amendment of the Official Zoning Map of Bonner County by the reclassification of lands located in Section 30, Township 56 North, Range 2 West, Boise Meridian, Bonner County, Idaho Rural-10 to Rural-5, and providing for an effective date. I further move to authorize the Chair to sign the

official supplementary zoning map upon publication of the ordinance. Commissioner McDonald stepped down from the Chair and seconded the motion. Roll Call Vote: Commissioner McDonald – Aye. Commissioner Connolly – Aye. Commissioner Bradshaw – Aye. All in favor. The motion passed. Commissioner Connolly made a motion to approve this petition, FILE #VS0009-21, to vacate a portion of North Thama Road, finding that it is in accord with Idaho Code as enumerated in the foregoing conclusions of law, and based upon the evidence submitted up to the time the Staff Report was prepared and testimony received at this hearing. I further move to adopt the findings of fact and conclusions of law as amended in the Staff Report and direct planning staff to draft written findings and conclusions, have the Chair sign and record, to reflect this motion and transmit to all interested parties. The action that could be taken to obtain the vacation is to complete the Conditions of Approval as adopted. This action does not result in a taking of private property. Commissioner McDonald stepped down from the Chair and seconded the motion. All in favor. The motion passed.

On Thursday, December 9, 2021 a Planning Hearing was held pursuant to Idaho Code §74-204 (2). Commissioner Bradshaw made a motion to approve project FILE SS0003-21, requesting replatting of Lot 1 of Whiskey Jack Estates subdivision (per Instrument No. 963556) for creation of 10 lots on a property zoned Recreation. The existing lot contains approximately 4.24 acres of land and is located in Section 7, Township 57 North, Range 1 West, Boise Meridian, Bonner County, Idaho, finding that it is in accord with the general and specific objectives of the Bonner County Comprehensive Plan and Bonner County Revised Code as enumerated in the following conclusions of law, and based upon the evidence submitted up to the time the Staff Report was prepared and testimony received at this hearing. I further move to adopt the findings of fact and conclusions of law as set forth in the Staff Report and direct planning staff to draft written findings and conclusions to reflect this motion and transmit to all interested parties. This action does not result in a taking of private property. Commissioner Connolly seconded the motion. All in favor. The motion passed. Commissioner Connolly made a motion to approve project FILE SS0004-21, requesting replatting of Lot 2 of Whiskey Jack Estates subdivision (per Instrument No. 963556) for creation of 10 lots on a property zoned Recreation. The existing lot contains approximately 5.26 acres of land and is located in Section 7, Township 57 North, Range 1 West, Boise Meridian, Bonner County, Idaho, finding that it is in accord with the general and specific objectives of the Bonner County Comprehensive Plan and Bonner County Revised Code as enumerated in the following staff conclusions of law, and based upon the evidence submitted up to the time the Staff Report was prepared and testimony received at this hearing. I further move to adopt the findings of fact and conclusions of law as set forth in the Staff Report and direct planning staff to draft written findings and conclusions to reflect this motion and transmit to all interested parties. This action does not result in a taking of private property. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

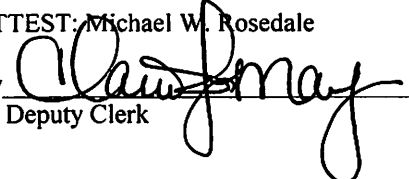
On Friday, December 10, 2021 a City County Planning Meeting was held pursuant to Idaho Code §74-204 (2).



Dan McDonald, Chairman

12/21/21

Date

ATTEST: Michael W. Rosedale
By 

Deputy Clerk